



**Tax Increment Reinvestment Zone #1,
Historic Downtown Plainview, Texas
10.01.18 Meeting Minutes**

Attendance: Board Members - Nelda VanHoose, Teressa King, Harold King, Kenny Kernell, Phyllis Wall, Kelly Alison, Staff Members – Jeffrey Snyder, Melinda Brown, Tori Huddleston, Jeff Johnston, City Attorney – Matt Wade, Presenter – Mary Petty

Not Present: Bob Copeland

Jeffrey Snyder called the meeting to order at 5:03 p.m. Phyllis Wall gave the invocation.

Mary Petty with Petty & Associates presented an overview on Tax Increment Reinvestment Zones to the TIRZ Board and their responsibilities.

The Board reviewed the Bylaws for the Tax Increment Reinvestment Zone No. 1, Historic Downtown Plainview, Texas. The Board discussed how to handle absences of board members. Teressa King made a motion to postpone action on the bylaws and have City staff and/or City Attorney present wording for absences at the next meeting. Kenny Kernell seconded the motion. Motion unanimously carried.

Teressa King nominated Kelly Alison for TIRZ Board Vice Chair. Nelda VanHoose seconded the motion and the motion carried unanimously.

Kenny Kernell made a motion for the City Secretary or staff designee to serve as the TIRZ Board Secretary. Teressa King seconded the motion and the motion carried unanimously.

Mary Petty presented the Tax Increment Reinvestment Zone No.1, Historic Downtown Final Project and Financing Plan to the Board. No changes were made and the Board will meet before December 1st to approve the Final Project and Financing Plan.

Mary Petty presented the TIRZ Project Submittal Guidelines and TIRZ Façade/Public Improvement Application to the Board. Board discussed several scenarios in how to use the money. No changes were made to the guidelines or application.

Mary presented next steps for the TIRZ Board which includes reviewing the Draft Final Plan and bringing for vote to recommend to Council in November.

Kelly Alison made a motion to adjourn at 7:18 p.m. Teresa King seconded the motion and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in black ink that reads "Melinda Brown". The signature is written in a cursive style with a large initial "M" and a long, sweeping underline.

Melinda Brown
Main Street Manager