



# Application for Commercial Filming Permit

*Thank you for considering Plainview for your filming project. With a charming downtown, diverse architecture and great landscapes, Plainview offers an ideal filming location for any genre. We are committed to supporting the film industry and look forward to making your filming experience seamless and memorable.*

A nonrefundable permit is required for Commercial Filming taking place on City property or streets, utilizing City services or affecting municipal policies and affairs. Applications must be submitted a minimum of ten (10) working days prior filming to the City of Plainview's City Secretary. There is a \$25 permit fee. Fees for other City services may apply. City assistance must be finalized five (5) days prior to filming. All Commercial Filming Permit applications will be reviewed by appropriate City staff within five (5) days of receiving the application. Incomplete applications will not be considered.

**Return completed application to the City of Plainview's City Secretary at 202 W. 5<sup>th</sup> Street, Plainview Texas 79072. For questions, please call 806.296.1100.**

## **Applicant / Primary / Producer Contact**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## **On-Location Contact (if different from primary contact)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## **Production Type:**

- |   |                                    |
|---|------------------------------------|
| <input type="radio"/> Commercial        | <input type="radio"/> Documentary  |
| <input type="radio"/> Drone Photo/Video | <input type="radio"/> Feature Film |
| <input type="radio"/> Industrial        | <input type="radio"/> Music Video  |
| <input type="radio"/> Still Photography | <input type="radio"/> Student Film |
| <input type="radio"/> Television        | <input type="radio"/> Other        |

**Location 1** (Physical Address) \_\_\_\_\_

Location 1 Filming Date

Location 1 Start Time

Location 1 End Time

\_\_\_\_\_

\_\_\_\_\_ AM/PM

\_\_\_\_\_ AM/PM

Brief Description of Scenes Filmed at Location 1

Commercial Filming Permit

City of Plainview

202 W. 5<sup>th</sup> Street, Plainview, TX

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**Location 2** (Physical Address)\_\_\_\_\_

Location 2 Filming Date

Location 2 Start Time

Location 2 End Time

\_\_\_\_\_

\_\_\_\_\_AM/PM

\_\_\_\_\_AM/PM

Brief Description of Scenes Filmed at Location 2

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*\* If filming locations include private / other entity (school, county, etc.) sites, a letter of permission to film on site must be included.*

**Will Pyrotechnics or Violence be Filmed?**

☐ Yes    ☐ No

**Will Any of the Following City Services Be Required?**

☐ Emergency Medical Services (EMS)

☐ Fire Department

☐ Police Dep

☐ Other \_\_\_\_\_

**Street Closures Needed?**

☐ Yes    ☐ No

**Public Areas Access Restricted?**

☐ Yes    ☐ No

If Yes, what site(s)? \_\_\_\_\_

**Total Number of Location Production (Cast, Crew, Support Staff, Etc.)**\_\_\_\_\_

**Is this production already in contact with the Texas Film Commission?**    ☐ Yes    ☐ No

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202 W. 5<sup>th</sup> Street, Plainview, TX

If yes, who is your contact at the Texas Film Commission?

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Additional Information to Share with City Staff:**

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## Insurance

***No filming permit shall be issued until the applicant has filed a certificate of insurance.*** Insurance policy shall be in force and effect during the period of the event and lists the City as an Additional Insured. Such general insurance policy must be in the face amount of not less one million dollars (\$1,000,000.00), property damage with umbrella and automobile liability of five million dollars (\$5,000,000.00) and an amount not less than \$1,000,000.00 including bodily injury and property damage. Insurance must be issued by a company licensed to issue such policy in Texas.

## Indemnity Agreement

1) As a condition of a Commercial Film Permit being issued, the applicant agrees to protect, indemnify and hold harmless, the City of Plainview, its officers, agents and employees, from and against suits, actions, claims, losses, liability or damage of any character, and from and against costs and expenses including attorney fees incidental to the defense of such suits, actions, claims, losses, damage or liability on account of injury, death or otherwise, to any person or damage to any property, arising from any negligent act, error or omission of the undersigned, its officers, employees or agents, arising out of, resulting from, or caused by any act occurring as a result of the exercise of the privileges granted by this permit.

2) Applicant agrees that this indemnity agreement is intended to be as broad and inclusive as is permitted by the laws of the state of Texas, and that if any portion is held invalid, the remainder shall; notwithstanding, continue in full legal force and effect.

3) This indemnity agreement contains the entire agreement of the undersigned and the City of Plainview and may not be modified or altered without the express written consent of the City of Plainview.

4) This indemnity agreement shall be construed in accordance with Texas law and is preferable for all purposes in the County of Hale, State of Texas.

I do solemnly swear (or affirm) that all answers given and statements made on this application are, true and correct to the best of my knowledge and beliefs.

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Applicant Signature

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Date

## Commercial Filming Fees

<u>Activity</u>	<u>Cost per calendar day</u>
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500
Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$50
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50